



# KMCT COLLEGE OF NURSING

Recognized by Indian Nursing Council & Kerala Nurses and  
Midwives Council & affiliated to Kerala University of Health Sciences

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me  
and it is true to the best of my knowledge .

*Alahen!*

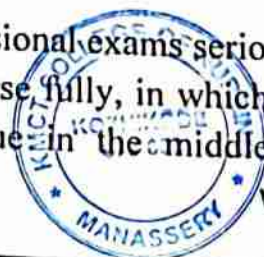




### CODE OF CONDUCT FOR STUDENTS

In our institution at the time of admission each student is giving an Undertaking to abide by the following codes:

- Will be on time for all sessions including theory, practical classes and Clinicals
- Will always wear uniform once they enter the campus
- Use of mobile phones are strictly prohibited in class rooms, laboratories, library and clinicals
- No leave will be availed unless it is permitted by the Class Coordinator of the concerned batch.
- If any medical leave has been taken, a medical certificate has to be produced on the day of arrival.
- Smoking, Use of tobacco products, alcohol and addictive drugs are strictly prohibited in the college premises
- Eve- teasing and ragging are prohibited inside the college campus and anyone found ,will be punished according to the law by KUHS
- Organizing mass absence from classes, holding any agitation and demonstration and instigation of violence inside or outside the campus are considered as serious breach of discipline and suitable severe action will be taken against offenders
- Boys should not enter into girl's common room/lounge or vice-versa
- Students should be cooperative in keeping the college campus neat and tidy.
- If any student is found guilty of damaging any college property he or she will be punished and charged according to the damage. If a group of students are responsible for the damage, they will be evenly charged.
- Students are advised to utilize the college transport facility to be safe and be on time
- Students should be in the classroom at least five minutes before each session.
- Students should take whole unit tests and sessional exams seriously
- Students are expected to go through the course fully, in which they have joined. If any student wants to discontinue in the middle, Transfer



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Certificate will be issued only if he or she pays the entire college fees in full, for the remaining forthcoming semesters of the course

- Any change in residence of students/parents/guardian should be reported to the Principal immediately
- Students without ID cards will not be permitted inside the campus.
- Students are forbidden to organize tours or meetings or to attend any meeting in the college or to collect money for any purpose without prior permission of the Principal
- Unnecessary roaming inside the campus is not permitted.

### Dress Code:

- Students should adhere to the following dress code very strictly:

Should wear formal pants and shirts (full sleeves)

- Jeans, casuals and T-Shirts are not allowed
- Should wear only formal shoes. Slippers, sports shoes, etc are not allowed
- Should trim nails, hair, mustache, beard regularly and neatly

### Girls:

- Should wear only Uniforms
- Short tops without dupatta, Jeans and T-Shirts are not allowed.
- Should not wear tight bottoms, leggings and gathering etc which gives odd appearance
- Should wear normal sandals/shoes of leather/nylon version type in Black color. High heel fancy shoes and chappals are not allowed

### Hostel rules:

- Hostellers must occupy the room allotted to them and must not change the room without permission of the warden. They have to keep their rooms clean and hygienic
- All the inmates should leave the hostel at least 10 minutes before the commencement of the classes
- No student is allowed to stay in the hostel during the college hours without prior permission of the principal, warden and Doctors consultation or order.



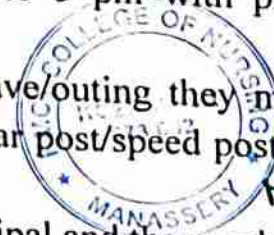
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- The main gate of the hostel will be closed by 6.30pm and will be opened at 6.30am
- Hostellers falling sick should be reported to the warden who will take necessary steps for the treatment
- Vehicles are not allowed inside the campus
- Inmates should not involve themselves in any unlawful or undesirable activities (such as smoking, drinking, gambling, writing on walls and doors, etc....)
- Hostellers will be held responsible for the damage to the rooms they occupy and items like fan, furniture, tube light, switches, toilet sink, etc. In case of damage or disfigurement of any hostel property they will have to pay the cost as fixed by the Principal and the warden.
- Students are advised not to bring any valuables to the hostel.

The management will not be responsible for any loss due to their negligence

- No electrical appliances should be used inside the hostel
- Cell phones are permitted in hostel within the permitted time and after they must return to warden
- The rooms should be locked whenever the students are away and the room keys should not be given to anyone except the warden.
- Ragging is strictly prohibited inside the hostel. If found guilty they will be expelled from the hostel
- Celebrations of any kind and partying in the hostel are not allowed
- Hostel students should be in the hostel by 4pm/5pm
- Students are permitted to go out of the campus between 4.00pm to 5.00 pm on week days for necessary activities with prior permission from the Principal and warden
- Students are permitted to go out of the hostel within the campus like library, canteen and internet center between 4pm to 5 pm—with prior permission from the warden
- If the student wants to go out of the hostel on leave/outing they must produce permission letter from the parents via regular post/speed post/ at least one day in advance
- The letter should be duly acknowledged by the Principal and the warden



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- Parents who are coming to take their wards home should bring visitor's pass without fail.

**Anti-ragging rules:**

Administrative action in the event of ragging:

- The institution shall punish a student guilty of ragging after following the procedure here in accordance with the KUHS .
- The anti-ragging committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established on the recommendations of the anti-ragging squad.
- The anti-ragging committee may depending on the nature and gravity of the guilt established by the anti-ragging squad award, to those found guilty one or more of the following punishments, namely
  - Suspension from attending classes and academic privileges
  - Withholding/withdrawing scholarship, fellowship and other benefits.
  - Debarring from appearing in any tests/examinations or other evaluation process
  - Withholding results
  - Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc
  - Suspension/expulsion from the hostel
  - Cancellations of admission
  - Rustication from the institution for a period of one to four semesters
  - Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- Provided that where the persons committing for betting the act of ragging are not identified the institution shall resort to collective punishment and appeal against the order of punishment by the anti-ragging committee shall lie,
  1. In case of an order of an institution, affiliated to or constituent part of a University, to the Vice-chancellor of the University
  2. In case of an order of the University, to its Chancellor



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- 3. In case of an institution of national importance created by an act of Parliament to the Chairman or the chancellor of the institution, as the case may be.
- Where in the opinion of the appointing authority, a lapse i.e. attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaining of ragging or who fail to take timely steps, whether required under these regulations or otherwise, to prevent an incident or incidence of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such members of the faculty or staff. Provided that where such lapse is attributable to the head of the institutions, the authority designated to appoint such head shall take such departmental disciplinary actions; and such action shall be without prejudice to any action that may be taken under the penal laws of abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging



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