



KMCT COLLEGE OF NURSING

Recognized by Indian Nursing Council & Kerala Nurses and
Midwives Council & affiliated to Kerala University of Health Sciences

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me
and it is true to the best of my knowledge .

Alahen!





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KMCT COLLEGE OF NURSING

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CODE OF CONDUCT HANDBOOK



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PREFACE

Code of conduct is essential for every institution for better functioning. It is essential for an educational institution as the future citizens of the country are molded in an educational institution. A practicing profession like nursing, code of conduct is like breathing air. An institution can achieve its objectives only through a properly framed, implemented and adequately evaluated code of conduct. This manual is describing the code of conduct of all employees of this college for a better decorum. This will add to the quality of teaching and learning activities of college. The mission and vision can be achieved by strict implementation. Developing excellent nursing graduates with high values is the ultimate goal, so that the society will be benefitted by their contribution.



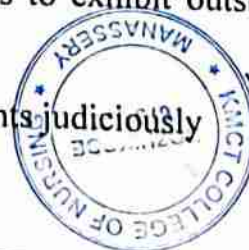
KMCT COLLEGE OF NURSING- CODE OF CONDUCT

CODE OF CONDUCT FOR PRINCIPAL

Principal shall be responsible to the governing body through the Director and shall implement all policy decisions of the governing body.

The Principal should always be honest, fair, objective, supportive, protective and law abiding. Besides, the following traits are expected from the principal. He/She has to

- Maintain discipline of students and staff
- Coordinate different departments including research work
- Do all measures to render excellent value-added quality education to students
Create a good environment and arrange excellent infrastructure for effective teaching learning activities
- Ensure that the staff and students are aware of rules, policies and procedures laid down by the college and enforce them fittingly. Recommend and forward communication to the authorities
- Monitor, manage and educate the administration of the institution and take remedial measures/ actions based on the stakeholder's feedback.
- Execute any other qualitative and quantitative work for the welfare of the institution, accreditation and affiliations
- Listen to the student's ideas and set a supportive tone
- Be fair in disciplinary actions for all members of faculty, non-teaching staff and students
- Empower all staff and students to reach their maximum potential
- Carry himself with the highest integrity and has to exhibit outstanding and strong leadership skills
- Grant all type of eligible leaves to staff and students judiciously





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- Create and maintain all type of registers, records and reports for effective functioning of college
- Do all evaluations and feedback of staff, students, alumni, parents, employer etc.